



## STEM School Highlands Ranch SAC Monthly Notes November 28, 2018

Meeting Date: 11.28.18

Meeting Location: STEM School: The SYNC Room 113

Time: 6:00pm – 8:00pm

### Present:

Lauren Pickett, SAC Chair

Kelly Reyna, SAC Vice Chair

Amy Winans, SAC Recorder

Tom Wendling DAC Rep

Erin Gomez, PTO Rep

Ed Spencer, Parent Rep

Karen Ramon, Secondary Rep

Deb Marshall, Elementary Rep

Dr. Karen Johnson, Dir of Curriculum and Accountability

Roy Martinez, (board member)

Hannah Reese, Assistant Director of Special Programs

### Absent:

Susan Mays, Community Rep

### Guests:

Kimberly Lander

Shelly Schell

Becky Matson, School Psychologist

Sheri Chadwick, Communications Manager

Anne Marie Blackburn

Ishmeet Kalra

Charity Morris, HS Counsellor

Meeting was called to order at 6:01 by Lauren Pickett

Becky let us know about the various counseling available at STEM. Since the AHS suicides, we can be aware of what services STEM has. Becky told us who the 3 counsellors are.

The MS/HS role of the Mental Health Role and Services:

All counselors trained in:

crisis prevention and intervention

socio/emotional support and intervention

MTSS - Multi Tiered system of support

Sources of Strength

Sources of Strength: Get students to be aware of the 8 different strengths:

ES version is called “Resilient Me”

MS/HS program is “Start with Hello” and started if 9/24. This promotes culture of inclusion.



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Next year it hopes to start in August.

MS does a bunch of groups:

Support Groups, (Coleen Sullivan does them)

Lunch Bunch groups - to get in a group, a student is identified and permission slip to participate is emailed to parent. Not many are returned.

Becky talked about MS School psychologist Role and Services

Tom asked about other programs that might come to STEM. Perhaps outside resources?

Response was there are no assemblies due to space issues at STEM.

:Rachels Challenge:

Charity spoke to Toms question. Some programs from outside need a school buy in.

HS counsellors/Social worker were introduced by Charity (3 total)

HS Counsellor Mental Health Roles and Services:

Crisis Prevention and Intervention

Socio/emotional Support intervention

MTSS Committee members

parent consultation

Teacher Support/Consultation

9<sup>th</sup> grade seminar

Sources of Strength Adult Leaders

Start with Hello

ES Social Worker is Heather Sherman. ES has:

Crisis prevention

Sped

Socio/emo support and intervention

MTSS

Parent consultation

Develop and Monitor 504

Building Resilient Me

Building Resilient Me is young kids version of Sources of strength

Becky talked a bit more in depth about Crisis Intervention and the process for kids who:

Are a threat to themselves



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Are a threat to others  
If there is a death in the school

all of this follows DCSD procedures/protocol

PBIS, Resilient me, 2<sup>nd</sup> Step is used in ES regarding bullying

Erin asked about kids who mis-use Text to Tip. Hannah Reese spoke to this. If it is a repeated, intentional and malicious act, the police are involved.

Minutes from 9.17.18 were reviewed. Tom made the motion to approve Erin seconded it. Majority passed it.

### **Principal Report:**

Reported on by Dr. Karen Johnson. If you go to STEM website you can see our audit and budget overview. Everything is updated on website. On our latest audit, STEM was clear with no issues on the budget.

If we meet student enrollment projections, Dr. Eucker gives returning teachers/staff a retention bonus (.5-5%). STEM met student enrollment projections this year.

Mill levy override was passed by the voters. STEM will use the information presented by DCSD as a model for the funding we receive.

### **Teacher Report:**

ES report by Deb Marshall. Not much to report at all.

HS report by Karen. Survey went out to teachers but responses were going to admin, so there wasn't much response. A Teacher Feedback Committee was formed. It is a work in progress, but teachers can talk about things. Of 100 teachers, 34 filled the form out. Staff gets along, internet doing ok, adjusting new admin duties, who to go to for questions etc (communication). Lauren asked if the survey is going to be helpful since it is now peer reviewed.

Karen says it's a work in progress but yes.

First DECA competition today. Six out of 11 DECA kids qualified for state.

### **DAC Report:**

Tom Wendling gave a report on DAC. The Tues before Thanksgiving is the last meeting. The year after next, DCSD is considering changing start times. This came up at DAC. Tom wanted feedback about this subject.



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The DAC spring forum came up. It is the end of February. A potential topic: reaching out to parents/ getting parents involved. For example, Donuts with Dad gets dads in the school and meetings. Also, watchdog dads and Muffins for Moms are all programs to get parents in the building.

A suggestion by Kelly was Dads Driveline Day

The DAC bylaws were approved. Presentation on UIP.

Karen Johnson says UIP is looked at in year 1 so we may have another year.

Anne Marie said the by-laws on the website are not up to date.

### **PTO Report:**

Given by Erin Gomez. STEM Gives made \$49,160. Any grant and funding requests from school are due by next meeting (Dec) to approve funding.

### **BOD Report:**

Given by Lauren Pickett Our charter renewal was submitted. Review date is 12.13.18 Karen told us they met with Director of Choice. There are some recommendations for approval with minor conditions. The 13<sup>th</sup> is the official meeting with DC BOD. Unclear if it will be renewed that night.

Karen said the meeting today came up with 3 conditions:

Requesting grad requirements from every school

Communication plan

Info from board related to expansion plans (if any)

STEMs current enrollment is 1,864 students. The STEM BOD is looking for people to join as a Class A board member. There were two more days to submit name to be elected on board as of this meeting date.

### **Unfinished Business:**

We have two parents who want to be on SAC and fill available empty seats. A motion to appoint the two new members was made. Erin seconded it. Motion approved. Anne Marie Blackburn and Ishmeet Kalra are the new parents on the SAC.

Currently, the by-laws are incorrect. At the last meeting we tabled it. Erin suggested the wording be "Director" instead of "Principal" and a revised UIP deadline (more general since currently it's every 2 years but could change).

Regarding the UIP, after further review, the wording says 12/31 of each year it is required.



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Therefore, no change needed.

Motion to change the wording by Erin to "Directors Designee". Seconded by Ed.  
Majority approved.

Now has to be approved by BOD of STEM.

Erin sent a motion to adopt bylaws as amended, 2nd and majority approved.

Anne Marie and Ish are filling vacancies so their term ends at the end of this year (May 2019).

Lauren brought up about getting ES teachers out of driveline to give them more planning time. MS/HS get 90 minutes of planning a day while ES gets 45 minutes of planning a day. Why is that? Karen responded with some is required instructional minutes (by state) and all ES teachers do have 45 minutes a day for planning time.

Lauren asked if there is anything we can do to give ES teachers more planning time. Karen said hiring a sub and let a teacher have the day off (to plan) would be an example.

7:15-3:30 are teachers work hours. There are expectations after school (Mon staff meetings) and some have office hours T-F at some point.

Deb represents ES. Teachers are on until 3:30. MS are here until 3:45. If the teacher is running a club planning time is after that.

Anne Marie clarified 15 minutes before school, 40 minutes after school and the 45 min block during the day was available for planning.

Is there anything we can do to support teachers? Topic tabled and keep checking at each meeting. Ish brought up extra planning days? Karen says we still have to have instructional minutes.

Lauren asked if we want a December meeting. Karen brought up UIP 12.31.18 deadline. Most said they would be here. Plan on a Dec Meeting for December 19, 2018.

Our Community Member, Susan Mays, hasn't been heard of. Tom tried contacting her with no feedback from her. Karen Ramon said she's in communication with and Visa. Both are interested in being the Community Rep. She has a follow up meeting.



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Lauren reminded us that the by laws say we can remove someone if they don't show up 3 times. Agreed we would leave it be, Tom will try again for feedback on her status.

Sheri Chadwick – Communications Manager.

She has been tasked with asking us what does a #1 school look like to you?

Answers included:

Everybody is engaged

Cutting Edge

Energetic and Active

High Grad Rates

Academic Rigor

Ownership of their learning

Communication from school to community (ie State of STEM)

Community w/in school

Inclusive

Diversity

A safe place to learn

**New Business:**

**No new business**

**Open Forum:**

Roy wanted to share that we need to let DCSD that we have positive stories to override the negative. At the Charter renewal meeting at DCSD, the BOD encourages people to write to the board to let them know we're here and have positive stories. There is still a small group of people who speak against STEM. Next meeting is December 13, 2018