

STEM School
School Accountability Committee
2012 – 2013

Date: May 29, 2013

Time: 6:00 – 7:30 p.m.

Location: STEM

Minutes

1. Welcome & introductions – *Franceen Thompson*
 - Called to order at 6:05; attendance Kris Miceli; Daniel Hasselbach, Cody Blackburn, Franceen Thompson, & Linda Walker

2. Approval of Past Minutes – *Franceen Thompson*
 - approved with no changes.

3. Staff report – *Daniel Hasselbach*
 - MAPS test finishing having difficulty due to internet issues.
 - Internet issues have had Comcast here and working with IT. Possibly a server configuration; Next week will have a full time IT person, Gilbert Novvaro, on STEM staff - currently only have a person at 20 hours contracted for IT.
 - 6th graders finished outdoor ed today and had a wonderful experiences
 - finals week next - mostly in Math with the other classes finishing with final projects. This was determined by departments. As the school continues to grow more finals will be added - AP classes
 - 2nd enrollment is coming in and helping develop master schedule for next year for teachers and classes. Period 1 and 9 offers should be available soon!
 - Parents are being called or emailed about honoring class requests. Schedules for 13-14 will be available early August.
 - Transition plan for next year to help transition new students into STEM. Ms. Weyman will be using upperclassmen to help with orientation. Staff will be help develop with study skills, IDs, organizations, project management with collaboration (each department will teach these skills there departments) - a mini 2 day boot camp. The same week of MAPS testing August 8th. (This is to help take away from class time to complete MAPS testing.) Aug. 8th and 9th student orientation.
 - Franceen recommends that parents be educated on parental portal. STEM Canvas - www.instructure.com/parents-k-12 - learning management system for the parents. This program contains tutorials. Kris recommend the as an assignment kids could be taught to login and go over and teach parents with a signoff to know to get both parties to participate and responsible. This is more teacher friendly.

4. District Accountability Committee (DAC) report – *Franceen Thompson*
 - One meeting was canceled. Presentation on the EXPLORER test and the READACT - (cvla)prescriptive program for students that were on reading plans before. (ILPs will be changing to the READ)
 - DAC will be meeting over the summer.

5. PTS Organization (PTS) report – *PTS Rep*
 - Franceen is would like to know about current fundraising efforts. Recommends that the fund raising start to help with expansion. They had reported that they would be doing something once the expansion was determined - Golf tournament in the works.
 - PTS - is helping with the end of the year party for 8th grade to welcome them to high school. All high school and 8th graders are welcome to go if permission slip signed.
 - 6 & 7 grade will have activities on campus on last day.
 - Talent show - candy sales went to student government and that is going to next week's party. Franceen felt the talent show was very amazing.

6. Parent Survey Overview – *Cody Blackburn*
 - Penny sent and email with results to parents, highlighting the results.
 - Only 160 responses by parents - overall positive feedback.
 - May need to provide incentive to get a better response.
 - May need to send email reminders.

7. TELL Survey Overview – *Franceen Thompson/ Cody Blackburn*
 - Teacher satisfaction - our teachers are working hard and do not have enough time to get everything done. - Teacher did not feel that they have an appropriate input to issues.
 - TELL Survey is put out by CDE. STEM had 100% participation from staff.
 - No differentiation between the Admin. vs. board for teachers to respond too.
 - 7 non-renew; 3 teachers moving on to different schools - 2 within the district. Hiring more teachers to accommodate new students. Enrollment 894 students - 624 middle; 270 high school. Still enrolling students for high school. No room in the 7th grade. Target is 225 for each grade. This year we had 620 students - class size 25 to 27. Caseload for teachers will be the same. Teachers will teach 6 class period of 9 next year. This year 6 of 7 classes. Study Hall will remain in classrooms for next year. Board is working on a policy for monitoring software on the laptops with an opt out plan. If the student violates then there will be some disciplinary action or revisit monitoring

8. SAC Election – *Franceen Thompson*
 - Announcement will be in newsletter and election will take place in the Fall 2013. Interested parents can sign-up at back to school. First meeting is August 28th with new SAC members. People will have to come in and vote via ballot. Franceen will be here at back to school night for sign-up. (Back to school Aug 22nd for 8-11; 6 & 7th back to school night 20th. - possibly parents only at back to school night.)
 - Franceen will post in the newsletter the openings for SAC for 13-14 prior to the end of

this school.

8. Principal's Update/Wrap Up – *Cody Blackburn*

- Budget Update - board approved budget with the current number of 894 students.
- Transition Plan for Students New to STEM - construction starting over the summer to put classes in the current gym. Then building a gym on site.
- Building Expansion - moving ahead with weekly meetings with the architect and have met with each departments; increasing by 15 classrooms; looking into putting 2 floors in the space with possible lowering the current floor to make it possible. Franceen's questions Plan B - will we be delaying school in the Fall - may have to bring in portables or mobiles. Dr. Eucker and Cody do not want to delay at this time and will look into other options. Goal is to start June 8th most likely will start June 10th.
- CSI Evaluation Update - was completed beginning of May with results given around June 20th.
- Honor Roll - to celebrate fall semester last week of school

9. Open forum for guests – *Franceen Thompson*

- Guests - Heather Ertle and Rebecca Duarte.
- Safety concerns - crosswalks and been in contact with Douglas Commissioners for signage, crosswalks, & speed limits. Will put crosswalk in place after parking lot resurfaced. Driveline will be revised for next year and will hopefully be less due to the varied start schedule.
- Community concerns/input- question about field house expansion and a bond to pay for it. Field house has not been designed.
- Do they have a Long term range Committe planned by board and has to be an action plan?
- Adjourned 7:31

Next meeting:

- August 28, 2013
- Develop Meeting Schedule for the Year
- Review Current Year's Budget
- Welcome new SAC members
- Elect Officers
- Overview Bylaws