

# Meeting Agenda

---



<http://stemk12.org/about-us/parent-teacher-organization-pto/>

**Date & Time**

**Dec 10, 2020 @ 6:30 PM**

**Location**

**Zoom/ Virtual**

**Zoom Link**

<https://zoom.us/j/99478235053?pwd=N1g0bW1JK3BkNHAvCHduQmRzOVBDUT09>

---

## PTO MISSION

Enhance the overall experience for students, staff and families at STEM School Highlands Ranch. Our mission ensures STEM PTO works in partnership with STEM School Highlands Ranch to foster a strong sense of community, provide enhancement activities for students, faculty, staff and families and help increase the educational, social and emotional experience for the members and their families.

### Board Members

Aleza Bautista	President
Heidi Peterson	President
Jeanie Brevoort	Member At Large
Karen Lee-Toy	Treasurer
Tamara Emge	Secretary / SAC Liaison
George Amaya	Secretary

### Informational Updates

#### President:

Member Role policies and procedures (Please be prepared to discuss changes to By Laws and Vote)  
Final thoughts on how best to allocate \$8,600 budgeted for our returning and new teachers. Do we keep it and use the funds for future teacher grant requests?

Treasurer : Fall Grants pay voucher is being delivered to STEM this week in the amount of \$9,208

#### Secretary:

Policy and Procedure Updates and Open Positions

There are currently 4 board co-positions currently open. Please submit any nominations to [ptosecretary@stempto.com](mailto:ptosecretary@stempto.com). Nominations will be added to the agenda for the January meeting.

- Member at Large
- Treasurer
- Vice President

- Communications Officer

Slack invitations have been sent. Please look for them in your PTO Email.

### Agenda Items

- Call Meeting to Order 6:30 PM- 6:35 PM
  - President Read Mission Statement
  - Secretary Roll Call
- Approve Agenda & Minutes 6:35 PM- 6:40 PM
  - December 2020 Agenda
  - Review and Approve November 2020 Minutes
- Presidents Report: 6:40 PM - 7:00 PM
  - Board of Directors
  - State of STEM
  - STEM Gives (Update)
  - Jan Meeting Parent Workshop? Culum Walsh
  - Teacher allocation \$8,600 VOTE
- Hospitality Report 7:00 PM - 7:15 PM
  - Discuss ideas since we are virtual
  - Santa program vs Giftcrowd (what does the school do so we don't dilute efforts)
- Treasurer Report 7:15 PM - 7:30 PM
  - Discuss logistics regarding picking up contribution checks from STEM's safe and deposits
  - Discuss Edukit fundraising opportunities:
    - Your school can qualify to earn 2% cash back simply by partnering with EduKit for your 21/22 school supply program.
    - EduKit is a recognized leader in school supply kit programs and now you may qualify to earn cash for your school simply by signing up for the 21/22 school year. **No contracts or fine print.**
- Public Comment 7:30 PM - 8:00 PM
- Adjournment 8:00 PM
- Executive Session 8:00 PM - 9:00 PM
  - Review and amend Website
  - Review and amend By Laws VOTE
  - Policies and Procedures

**\*\*Please visit our PTO Summary Newsletter to see more information with what is happening with PTO on <http://stemk12.org/about-us/parent-teacher-organization-pto/>**

Next Meeting Date January 14, 2020