

STEM School Highlands Ranch Opening

Position: Elementary Instructional Assistant - full time

Start Date: August 2022

Salary range: \$17 per hour (starting)

At STEM School Highlands Ranch we put innovation in the center of learning to unleash the potential of all students and prepare them for an exponentially changing world. We are a K-12 free Charter School in the Douglas County School District located in Highlands Ranch, Colo. Don't just read about our school; [See what we do every day!](#)

We believe:

1. Creating an environment of respect and success in an exponentially changing world.
2. Nurturing unlimited human potential.
3. Leveraging the power of collaboration through continuous inquiry and experimentation.
4. Optimizing resources and operations.
5. Impacting the world ethically and positively.
6. Relentlessly reinvent and adapt.

What we expect:

At STEM School Highlands Ranch, we expect teachers to be agile learners who design thoughtful curriculum that ensures unlimited student engagement.

What you can expect:

A community of committed professionals who engage in constant collaboration and innovation in order to nurture unlimited teacher and student potential.

Directions:

To apply for this position, please [click here to complete the STEM School Highlands Ranch Employment Form](#).

Please follow all instructions in the form in order to complete the process correctly. **IMPORTANT:** Please make sure to rename your files per the examples given in that section of the form. If you have questions about the form, please email the hiring manager.

Position Description:

- Support classroom management
- Parallel and co-teach small group reading and math lessons
- Monitor and deliver assessments to small groups of students
- Provide support that promotes students' independence
- Support students in organizational, study, and time management skills

- Provide some clerical support as requested (copying, filing, etc)
- Maintains some student records.
- Collaborates and consults with the learning support services team.

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- Maintains some student records.
- Collaborates and consults with the learning support services team.
- Perform duties such as:
- Monitor transitions in hallways
- Monitor and address student behaviors and clean-up in the cafeteria
- Various driveline duties (monitoring the safety of the students and parent vehicles)
- Other duties as assigned
- High School Diploma or Equivalent and pass a criminal background evaluation.
- Maintain a commitment to students' learning. Deliver grade level appropriate lessons provided by the classroom teacher.
- Excel at organizational tasks that involve many people and variables. Thrive in a diverse, intellectually challenging, entrepreneurial environment.
- Responsiveness: Follow up and follow through with students and faculty members is essential. Knowledge and the ability to work with both Mac and PC, Google.

Qualifications Required:

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