

Meeting Agenda



Date & Time

Sep 10, 2020 @ 6:30 PM

Location

Zoom/ Virtual

Zoom Link

<https://zoom.us/j/99478235053?pwd=N1g0bW1JK3BkNHAvCHduQmRzOVBDUT09>

PTO MISSION

Enhance the overall experience for students, staff and families at STEM School Highlands Ranch. Our mission ensures STEM PTO works in partnership with STEM School Highlands Ranch to foster a strong sense of community, provide enhancement activities for students, faculty, staff and families and help increase the educational, social and emotional experience for the members and their families.

Call Meeting to Order:

- Co-President Read PTO Mission
- Vote to Accept the September 2020 Agenda
- Vote to Approve May 2020 Minutes

Advance Updates

Informational Only

- Co-Presidents Report: As discussed at our unofficial meeting on Aug 27th, There will be no “official” in person meetings or events until further notice.
 - New Teacher incentive was discussed to be reduced to \$75 per teacher (Previously \$150 per teacher) and we discussed a returning teacher incentive. We need to vote to re-appropriate funds and add an additional budget. Admin said the teachers have not been promised anything from PTO.
 - Teacher/staff gifts were discussed to be in the form of gift cards for this year (Due to COVID) and on campus food will need to be catered.
 - Teacher grants were discussed to be streamlined with grants under \$200 using a new form, however after meeting with the Admin they would like our Teacher Grants to stay focused on larger items. I reached out to the admin about how to best communicate teacher grants and we need to get the word into the Teacher Newsletter via Nicole Bostel, we can also send communication to the admin for an email blast to teachers.
 - The Parent Liaison budget was discussed as \$100 to the teacher with 4 parent attendees of PTO/SAC meetings. Do we want to implement punch cards?
 - Change to STEM Gives dates so as to not compete with Boosterthon:
 - I would like to propose an additional water refill station for the HS. The one currently provided as a gift from the class of 2019 is not in use and HS kids and teachers are needing to travel to the MS to refill their water bottles. It has been proposed that we donate disposable water

bottles and then provide recycle bins for empty bottles until the situation is resolved. I would also like to note we funded two water dispensers for the HS back in 2019 but I am only aware that one was installed??

https://www.schoolfix.com/8-gallon-capacity-recycling-can-with-lid.html?gclid=CjwKCAjw19z6BRAYEiwAmo64LSeNExRvgzFqyvzSu_Mc6t9X7aHqTU3VQx0ytAesmp6xtdKcd70dLxoCFdgQAvD_BwE



\$25 per bin or 3 for \$23 each

- Co- VP Report: Fun run dates moved to 9/15-9/25. Fun run will be completed virtually with the company Boosterthon. All fall events have been cancelled. Still holding out hope for spring events.
- Secretary Report
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- Communication Report
 - Website (Do we have required documents in PDF attached?)
- Treasurer Report: Hospitality budget maxed out for the year. All additional expenses discussed during informal meeting need to be itemized and included into budget. No amendments were submitted to current budget at this time.
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- Hospitality Report : Donations for the teachers lounges will be delivered to the ES office to Julie or MS office to Sherri. We are in need to parent KCup donations.
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- STEM Staff Report
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- SAC Liaison
 - Discuss the HVAC systems in place and the air quality, flow and ventilation in STEM school facilities in response to Covid-19 preventative measures

Meeting Agenda

Q&A on Advance Updates: Co-Presidents

Informational/Action

●

Business	Action
<ul style="list-style-type: none"> ● Vote to amend budget ● Introduce new potential board member Jeanie Brevoort. ● Joint SAC meeting and introduction to the Committee for Diversity, Inclusion, and Equity. Discussion regarding joint events and Parent Liaison group. 	Vote

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| <ul style="list-style-type: none">● Discuss the HVAC systems in place and the air quality, flow and ventilation in STEM school facilities in response to Covid-19 preventative measures | |
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Public Comment:

Informational

Call to Adjourn Meeting: Co-Presidents

Action

Action Items

****Please visit our PTO Summary Newsletter to see more information with what is happening with PTO on stempto.com**

Next Meeting Date September 10, 2020

PTO Board Members

In Attendance	Member	Position
	Aleza Bautista	Co-President
	Heidi Peterson	Co-President
	Shannon Owens	Co-Vice President
	Holly Delants	Co-Vice President
	Valerie Ureta	Co-Vice President
	Alona Beck	Treasurer
	Andrea Pedeotto	Co-Communications
	Laura Wyse	Co-Communications
	George Amaya	Co-Secretary
	Tamara Emgee	Co-Secretary
	Jessica Nelson	Co-Member At Large