

# STEM School

## Board of Directors Meeting

August 3, 2021  
5:30pm – 7:00pm  
High School Commons

### MINUTES

#### I. Call to Order 5:30

##### i Roll Call: 5:34

BOD Members in attendance: Rudy Lukez, Roy Martinez, Ramesh Thatavarthi (online), Carla Gustafson, Kelly Reyna and Nate Angell. Nicole Smith (via Phone until she can get here in person)

Additional Attendees: Penny Eucker, Robert Hoornstra, Nicole Bostel, Gabe Uribe, Simi Basu, Christy Clay and Mike Pritchard

##### ii Pledge of Allegiance: Kelly Reyna

##### iii. Reciting of the Mission Statement: Roy Martinez

#### II. Review and approval of previous board meeting minutes

Kelly Reyna notes that in the previous board minutes, it was reported that all members were present, however Nicole Smith was not in attendance.

##### Motion to accept the minutes with correction:

**Motion to approve: Roy Martinez**

**Motion to approve seconded: Nate Angell**

**Motion passes unanimously**

#### IV. Strategic Plan Update and vote to approve

The Strategic planning team shared a slide presentation highlighting the planning structure, tools for measuring performance and future goals. The Strategy team meets quarterly then Penny Eucker will present the progress report to the board. The team voted for the word “respect” to be added to the mission statement of the strategic plan.

##### Motion to accept the updated Strategic Plan as outlined:

**Motion to approve: Roy Martinez**

**Motion seconded: Carla Gustafson**

**Motion passes unanimously**

#### V. IT Update- Mike Pritchard 6:00- Slide show presentation

Mike presented how STEM is working to reduce/eliminate phishing and SPAM, protection from ransomware, student data privacy, KnowBe4 security training and email campaign, the updated IT support ticket system- [Support@stemk12.org](mailto:Support@stemk12.org), streamlining systems for staff efficiency, how the IT team has reduced printing costs, and website filtering.

#### VI. Construction Update-Robert Hoornstra 6:22

Robert updated the board on the progress being made on the CHSSA gym and expansion, contractor selection, applicable safety approvals/ permissions and budgets. Robert discussed staff access and traffic alleviation during construction.

**VII. Executive Director's Report- P.J. Eucker PhD 6:35- Slide show presentation**

Dr. Eucker introduced our new HS director Ryan Alsup and announced the new hires and promotions, new/returning teacher orientation and current open staff positions: EAs and IAs, one secondary math, one engineering and one computer science teacher.

**Professional Development Update- Michelle Gasser6:40- Slide show presentation**

Michelle shared the new teacher onboarding packet and culture building activities. Both can be found on the STEM PD site and Staff portal.

**VIII. Communications Plan 2021-22 6:55- Slide show presentation**

Nicole Bostel demonstrated this year's Communications planning. After a very nontraditional 2020-21 school year, we are starting over so that we can replicate seamlessly. She examined the goals and tactics, strengths and weaknesses, opportunities and threats, delineated the Leadership team versus the administration and STEM branding. Our theme this year is #STEM StrongerTogether.

**IX. No public comment this month.**

**X. Adjourn public session 7:15**

**Motion to adjourn: Nicole Smith**

**Motion Second: Kelly Reyna**

**Motion passes unanimously, meeting adjourned: 7:15 PM**

**XI. No executive session needed.**