

## **STEM School Highlands Ranch Opening**

Position: K-12 Special Education Case Manager (Full-Time)

Start Date: August, 2022 (185 days)

Salary range: \$48,000-\$79,000

At STEM School Highlands Ranch we put innovation in the center of learning to unleash the potential of all students and prepare them for an exponentially changing world. We are a K-12 free Charter School in the Douglas County School District located in Highlands Ranch, Colo. Don't just read about our school;

[See what we do every day!](#)

### **We believe:**

1. Creating an environment of respect and success in an exponentially changing world.
2. Nurturing unlimited human potential.
3. Leveraging the power of collaboration through continuous inquiry and experimentation.
4. Optimizing resources and operations.
5. Impacting the world ethically and positively.
6. Relentlessly reinvent and adapt.

### **What we expect:**

At STEM School Highlands Ranch, we expect teachers to be agile learners who design thoughtful curriculum that ensures unlimited student engagement.

### **What you can expect:**

A community of committed professionals who engage in constant collaboration and innovation in order to nurture unlimited teacher and student potential.

### **Directions:**

To apply for this position, please [click here to complete the STEM School Highlands Ranch Employment Form](#). Please follow all instructions in the form in order to complete the process correctly. IMPORTANT: Please make sure to rename your files per the examples given in that section of the form. If you have questions about the form, please email [careers@stemk12.org](mailto:careers@stemk12.org).

### **Position Requirements:**

- The case manager will be responsible for:
  - Working with families and the Special Education team to schedule and manage IEP meetings
  - Working with all stakeholders in the development of student IEPs
  - Managing and monitoring IEP implementation for all students on the caseload
  - Conducting compliance oversight
- The case manager will maintain positive, supportive relationships with parents, students and the special education team.

- The case manager will monitor and ensure compliance with all school, district and state regulations.
- The case manager will lead and facilitate all weekly team meetings with the Special Education team, and communicate timely and pertinent information to the team
- The case manager will work collaboratively with other specialists and staff members, including the MTSS Coordinator, ELD Teachers, and G/T Coordinator, regarding consultation of student cases
- The case manager will communicate in a timely manner all pertinent and necessary information to the administration team; the case manager will meet with members of the administration team as needed

**Qualifications Required:**

- Bachelor's degree or higher from an accredited institution with a valid state teaching license: Special Education Generalist 5-21 endorsement or Special Education Special Services Provider endorsement
- 3 years minimum experience in Special Education