

## **STEM School Highlands Ranch Opening**

Position: SPED Education Assistant (Secondary Level 6th-12th Grade) - Full Time

Start Date: August, 2022 (172 days)

Salary range: \$15 - \$19 per hour

At STEM School Highlands Ranch we put innovation in the center of learning to unleash the potential of all students and prepare them for an exponentially changing world. We are a K-12 free Charter School in the Douglas County School District located in Highlands Ranch, Colo. Don't just read about our school; [See what we do every day!](#)

### **We believe:**

1. Creating an environment of respect and success in an exponentially changing world.
2. Nurturing unlimited human potential.
3. Leveraging the power of collaboration through continuous inquiry and experimentation.
4. Optimizing resources and operations.
5. Impacting the world ethically and positively.
6. Relentlessly reinvent and adapt.

### **What we expect:**

At STEM School Highlands Ranch, we expect teachers to be agile learners who design thoughtful curriculum that ensures unlimited student engagement.

### **What you can expect:**

A community of committed professionals who engage in constant collaboration and innovation in order to nurture unlimited teacher and student potential.

### **Directions:**

To apply for this position, please [click here to complete the STEM School Highlands Ranch Employment Form](#). Please follow all instructions in the form in order to complete the process correctly. IMPORTANT: Please make sure to rename your files per the examples given in that section of the form. If you have questions about the form, please email [careers@stemk12.org](mailto:careers@stemk12.org).

### **Position Description:**

The Special Education Educational Assistant will work with the Secondary Special Education Team to assist in providing specialized services and interventions with students, under the supervision of the Learning Support Specialist.

### **Position Requirements:**

As a Special Education EA, you will be expected to:

- Provide assistance to learning specialists

- Assists in instruction using a variety of methods
- Provide integrated services (CO-Teach, One to One, Small Group) for students on IEPs
- Provides support that promotes students' independence, interaction with other students, and overall membership in the classroom
- Provides clerical support to learning specialists in a variety of functions
- Maintain some student records pertaining to behavior and progress, including confidential reports and information
- Assist in implementing IEP goals
- Assist in providing IEP accommodation support
- Collaborate and consult with learning support services team
- Other duties as assigned by Learning Specialists and/or administration

**Qualifications Required:**

- High School Diploma or Equivalent, Pass a criminal background evaluation, Maintain a commitment to students' learning. Excel at organizational tasks that involve many people and variables. Thrive in a diverse, intellectually challenging, entrepreneurial environment.
- Responsiveness: Follow up and follow through with students, parents, and faculty members is essential. Knowledge of both Mac and PC, Google.