

# Meeting Agenda

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**Date & Time**

**August 10, 2022 @ 6:30 PM - 8PM**

**Location**

**Zoom:**

<https://zoom.us/j/92379460413?pwd=eUFiMXdENklyUjRyTzJhNWVrYVNxUT09>

**Password: 190617**

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## PTO MISSION

Enhance the overall experience for students, staff and families at STEM School Highlands Ranch. Our mission ensures STEM PTO works in partnership with STEM School Highlands Ranch to foster a strong sense of community, provide enhancement activities for students, faculty, staff and families and help increase the educational, social and emotional experience for the members and their families.

## Board Members

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Open Position	Co-President
Jeanie Brevoort	Co-President
Irene Schick	Co- VP Events- 9/30/2023
Open Position	Co- VP Events
Samara Lynon-Frick	Co-Communications 9/30/2023
Open Position	Co- Communications
Mike Stone	Co- Treasurer
Open Position	Co- Treasurer
Crystal Wurschmidt	Co- Member at Large
Open Position	Co- Member At Large
Heidi Peterson	Co- Secretary / SAC Liaison
Open Position	Co- Secretary

## Informational Updates

PTO Board Position Updates (Fall Term):

New positions- vote

Secretary: Open Positions for 22/23 School Year

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## Agenda Items

- Call Meeting to Order 6:30 PM- 6:35 PM
  - President Read Mission Statement
  - Secretary Roll Call
  
- Approve Agenda & Minutes (Heidi) 6:35 PM- 6:40 PM
  - May 11th Agenda VOTE
  - Review and Approve Unapproved minutes
    - Review open positions/nominations/vote
  
- Presidents Report: ( Jeanie) 6:40 - 6:55 PM
  - Goal this year (community, support our teachers and give back to our stakeholders)
  - Ways to communicate- text? Anything besides?
  - Need to get email set up
  - Agenda- me / you
  - Bylaws- let's figure this out
  
- Co-VP: (Irene) 7:00 - 7:05 PM
  - Future Events - Volunteers
  - Restaurant Nights
  - August 18th. 3rd Thursday of each month  
Parent Coffee Connection at the Center (Sponsored by PTO) after drop off 7:45-9
  
- Co-Communications: (Samara) 7:00 - 7:05 PM
  - Milk Caps for Moola/Box Tops Contest, both discontinued
  - King Soopers - greater push for participation
  - Membership Toolkit - greater push for participation
    - Giveaway winners from Pirate's Cove sign ups will be announced on PTO Facebook page Friday, 8/12/22
  
- Hospitality Report: (Jeanie) 7:05 - 7:10 PM
  - Conferences
  - Lounges/Bathrooms
  - Two PD- pick- communicate to Michelle Gasser
  
- Treasurer Report: (Mike) 7:10 -7:20 PM
  - Budget review - let's look at the spreadsheet
    - Can everyone update as we go
  - After Prom
  - Senior Signs
  - How to fill out a PV
  
- Stem Center for Strength
  - Tammy

- Adjournment

7:55 - 8:00 PM

**\*\*Please visit our PTO Summary Newsletter to see more information with what is happening with PTO on <http://stemk12.org/about-us/parent-teacher-organization-pto/>**