

Meeting Agenda



Date & Time

Sept 7, 2022 @ 6:30 PM - 8PM

Location

Zoom:

<https://zoom.us/j/92379460413?pwd=eUFiMXdENklyUjRyTzJhNWVrYVNxUT09>

Password: 190617

PTO MISSION

Enhance the overall experience for students, staff and families at STEM School Highlands Ranch. Our mission ensures STEM PTO works in partnership with STEM School Highlands Ranch to foster a strong sense of community, provide enhancement activities for students, faculty, staff and families and help increase the educational, social and emotional experience for the members and their families.

Board Members

Open Position	Co-President
Jeanie Brevoort	Co-President
Irene Schick	Co- VP Events- 9/30/2023
Open Position	Co- VP Events
Samara Lyon-Frick	Co-Communications 9/30/2023
Open Position	Co- Communications
Mike Stone	Co- Treasurer
Open Position	Co- Treasurer
Crystal Wurschmidt	Co- Member at Large
Open Position	Co- Member At Large
Heidi Peterson	Co- Secretary / SAC Liaison
Open Position	Co- Secretary

Informational Updates

PTO Board Position Updates (Fall Term):

New positions- vote

Crystal Wurschmidt- moving from Communications to Co-Member at Large

Trisha Andrews- Secretary

Claire Smith - Co-Member at Large

Cindy Rengers- Co-VP Events

Secretary: Open Positions for 22/23 School Year

- After voting: Co- Treasurer, Co-VP Events, Co- Communications, Co- Member at Large

Agenda Items

- Call Meeting to Order- Irene 2nd 6:30 PM- 6:35 PM
 - President Read Mission Statement
 - Secretary Roll Call- Jeanie, Mike, Irene, Vaness, Ridder, Gasser,

- Approve Agenda & Minutes (Heidi) 6:35 PM- 6:40 PM
 - August Agenda VOTE
 - Review and Approve Unapproved minutes
 - Review open positions/nominations/vote

- Stem Center for Strength 6:40 - 6:50 PM
 - Tammy

- Presidents Report: (Jeanie) 6:50 - 7:05 PM
 - Goal this year (community, support our teachers and give back to our stakeholders)
 - Ways to communicate- Slack- app on phone or browser
 - Need to get email set up
 - Agenda- me / you /Trisha
 - Bylaws- let's figure this out
 - Storage unit
 - Shared spreadsheet
 - Grant presentations in October- review, discuss voting
 - BOD Meeting - Jeanie share updates

- Sac Liaison: (Heidi/Jeanie) 7:05-7:10
 - DougCo commissioners earmarked for innovative security measures and have offered a better detection system for STEM's use for a free trial period. There is a question of whether the students would like to have such a detection device at the entrances of school and also how the administrative team would oversee and manage the process. LynAnne indicated should select a student advisory committee to speak on behalf of their perspective to implement such a security device. The other question is after STEM's trial period, what would be the next step. Do we purchase the system or give it back and allow another DCSD school utilize it?

- Co-VP: (Irene) 7:10 - 7:25 PM
 - Future Events - Volunteers
 - [\(Irene has several vendor updates for Blast Off\)](#)
 - Restaurant Nights
 - Sept 15th- 3rd Thursday of each month [\(Need Help with This\)](#)
Parent Coffee Connection at the Center (Sponsored by PTO) after drop off 7:45-9

- Co-Communications: (Samara) 7:25 - 7:40 PM
 - Meeting Friday for SOP review
 - King Soopers - greater push for participation
 - Membership Toolkit - Got admin access!

- Hospitality Report: 7:40 - 7:55 PM
 - Conferences
 - Lounges/Bathrooms
 - Two PD- pick- communicate to Michelle Gasser
 - Monthly staff lunches
 - Update from meeting

- Treasurer Report: (Mike) 7:55 - 8:10 PM
 - Budget review - let's look at the spreadsheet
 - Can everyone update as we go
 - After Prom & Senior Signs - Bernadette (Jeanie to touch base with)
 - How to fill out a PV

- Teacher Representatives- 8:10-8:25 PM
 - Vanessa Sanchez - Elementary (teacher lounge)
 - Jalene Vander Hook - Secondary

- Public Comment / Adjournment 8:25 - 8:30 PM

****Please visit our PTO Summary Newsletter to see more information with what is happening with PTO on <http://stemk12.org/about-us/parent-teacher-organization-pto/>**