

APPROVED



## STEM School Highlands Ranch

### Minutes

#### Board of Directors Meeting

Monthly meeting with optional construction tour for Directors

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**Date and Time**

Tuesday October 11, 2022 at 5:30 PM

**Location**

P-Tech Building  
Mechatronics Room  
8920 Barrons Blvd  
Highlands Ranch, CO 80129

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4:30-5:15 special tour of the construction site for Board Directors

5:30 pm – 7:00 pm Board Meeting

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**Directors Present**

C. Gustafson, I. Kalra, K. Reyna, L. Davison, M. Horne, N. Smith (remote), R. Lukez

**Directors Absent**

*None*

**Ex Officio Members Present**

K. Johnson

**Non Voting Members Present**

K. Johnson

**Guests Present**

A. Westfall, L. Kovalesky

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**I. Opening Items**

**A.**

## **Record Attendance**

### **B. Call the Meeting to Order**

K. Reyna called a meeting of the board of directors of STEM School Highlands Ranch to order on Tuesday Oct 11, 2022 at 5:34 PM.

### **C. Pledge of Allegiance**

### **D. Reciting of the Mission Statement**

### **E. Approve Minutes**

I. Kalra made a motion to approve the minutes from Board of Directors Meeting on 09-06-22.

C. Gustafson seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **F. Approve Minutes**

C. Gustafson made a motion to approve the minutes from Working Session on 09-19-22.

L. Davison seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

K. Reyna Aye

N. Smith Aye

L. Davison Aye

M. Horne Aye

I. Kalra Aye

R. Lukez Abstain

C. Gustafson Aye

From the previous discussion regarding the August 2, 2022 minutes: The absence of J. Hardy was corrected from absent to cancelled with the statement that BOD member J. Hardy resigned prior to the meeting.

C. Gustafson made a motion to add the vote to approve of the August 2, 2022 minutes during the October 11, 2022 meeting.

L. Davison seconded the motion.

The board **VOTED** unanimously to approve the motion.

I. Kalra made a motion to approve the minutes from August 2, 2022 BoD Meeting on 08-02-22.

C. Gustafson seconded the motion.

Approve the August 2, 2022 minutes with the edit to the attendance record and the notation of J. Hardy's resignation

The board **VOTED** to approve the motion.

## **II. Academic Excellence**

### **A. Student Presentation - updates**

Student representatives gave an update of the events that occurred since the last meeting: homecoming, pep-rally, powderpuff game and STEM blast off. The future

events were presented: Trunk or Treat, December holiday treat, senior handprints on canvas, winter formal, and student community/stress relief group.

## **B. Annual Report of Community Surveys**

Parent Pulse Survey 2021-2022 was reduced to 6-7 questions. Participation was better than in the past, but the current goal is to increase the 16% response rate to 25-30% this year.

Survey results indicate that parent approval rates increase dramatically from December to May. Growth opportunities: Communication around the academic needs of students and processes to follow regarding complaints, deeper focus on diversity and equity to enhance engagement and focus on social-emotional needs of students especially at secondary level.

Board Comment: STEM should have reward system to have more parents participate in the survey.

Response: The SAC is actively working on ways to increase parent participation and are accepting suggestions via email.

## **C. Annual Report from the Curriculum Committee**

M. Gasser updates:

Elementary is using Mastery Connect so that parents can keep up to date with student success.

Students can see what percentage above or below mastery level they are currently reaching.

In secondary, Learning Mastery Gradebook is up and running for teachers. Once it is up for students, teachers will educate students how to access and use it. Right now, it is not running. Canvas is actively fixing the student view for secondary.

This enables teachers and students together to target and master the concepts that students need to increase mastery of. There will be an entire proficiency scale for secondary students. The parent view shows the mean, median and mode for each standard. It will be part of the parent Canvas, but we encourage everyone to go through the student Canvas because it is much easier to see the information on the student portal.

BOD Question posed to students in attendance: What has been the overall feeling over students and staff regarding SBL?

Student: I haven't liked SBL, but we haven't been at it very long. Students don't really understand what SBL is because there are different explanations from every teacher. But I have a question about the proficiency scale- Are we worried about student mental health if they see that they are consistently marked "Under Average"?

M. Gasser: We won't use the word under average at all. There will be less negative terminology like "beginning level". The purpose is to identify areas needing more attention, so that teachers, students, and parents can work together to increase the understanding of any aspect.

K. Reyna suggests that we have a town Hall to discuss SBL and address additional questions so that we can devote more time to it.

## **D.**

### **Annual UIP Overview**

see BOD\_SAC\_Data Presentation Fall 2022.p

The results for CMAS, PSAT and SAT were examined. AP students are opted out. 9-12 grade student report low engagement due to repeated test questions. Our teachers want to use it as a benchmark, so we want to encourage students to try their best for more accurate results.

Scores indicate a slight decline in academic growth in Language Arts and Math for elementary and middle school, and evidence-based reading and writing in high school minority students. We are consistently performing better than the district and state average overall, and we are ranked 12th in the state for academic performance.

## **III. Development**

### **A. 2023-24 School Calendar**

The differences from DCSD academic calendar are as follows: STEM has 11 PD days, 3 fewer student contact days, and May 7th is a day off. These dates are workdays: Graduation Day (if the staff member does not wish to attend), Fridays prior to school breaks and November 3rd.

M. Horne made a motion to Approve the 2023-24 Calendar.

R. Lukez seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **B. Interim CEO Contract Addendum**

C. Gustafson made a motion to propose a motion to execute the DRAFT AMMENDMENT Dr. Johnson to 225 effective through 12/31/2022 with the prorated PTO days. change to a total of 11 personal days (and 6 sick days).

R. Lukez seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **C. Support for MLO/Bond**

C. Gustafson made a motion to to approve the resolution as mentioned in the board book.

R. Lukez seconded the motion.

There needs to be research into the legality of the BOD supporting any law or encouraging a vote in any direction. It is believed that the BOD can only educate the public on the existence of a vote taking place, but not state a preference for the passing of the vote.

The board **VOTED** unanimously to approve the motion.

## **IV. KOSON Leadership Search Committee**

### **A. Committee Updates and Next Steps**

BOD question: Will the STEM H.R BOD be governing over schools that are in different cities or will they have their own board made up of parents as representative of the local schools.

Answer: We originally proposed a SAC comprised of parents to govern the school and meet with the KOSON BOD so that the parents of the existing students can represent and lead the schools but still have KOSON oversight.

## B. Board Approval of Next Steps

C. Gustafson made a motion to establish Roles and Responsibilities of the Koson CEO in order to go to the next steps of preparing requisition.

R. Lukez seconded the motion.

BOD Member question- What is progress toward submission? How do we measure progress of something that is so undefined?

Answer- Those measurements will be delineated timelines that will be targeted for each district. It was intentionally a little vague because of the difference between districts.

The board **VOTED** to approve the motion.

### Roll Call

I. Kalra Aye

N. Smith Aye

L. Davison No

K. Reyna Aye

C. Gustafson Aye

R. Lukez Aye

M. Horne Aye

C. Gustafson made a motion to approve the proposed fee for service from the League of Charters to assist with the leader search.

N. Smith seconded the motion.

The board **VOTED** unanimously to approve the motion.

## C. Approve Minutes

C. Gustafson made a motion to approve the minutes from KOSON Leadership Search Committee on 09-23-22.

I. Kalra seconded the motion.

3 Board Committee members approved the meeting minutes as posted.

The board **VOTED** to approve the motion.

### Roll Call

K. Reyna Abstain

C. Gustafson Aye

M. Horne Abstain

I. Kalra Aye

R. Lukez Abstain

N. Smith Aye

L. Davison Abstain

## D. Approve Minutes

C. Gustafson made a motion to approve the minutes from KOSON Leadership Search Committee on 10-03-22.

I. Kalra seconded the motion.

3 Board Committee members approved the meeting minutes as posted.

The board **VOTED** to approve the motion.

## V. Ongoing Business - Updates

### A.

## **Policy Committee update**

### **B. Approve Proposed Policies**

C. Gustafson made a motion to approve the 5 proposed policies.

R. Lukez seconded the motion.

1-3 as originally revised.

1. Viewpoint Neutrality
2. Rights of Students to Organize
3. Policy Adoption Procedure

4-5 with 10/11 revision.

4. IT Student Data Privacy
5. Electronic Device Monitoring

6-7 tabled until further discussion.

6. Equal Access to Facilities
7. Community Use of Facilities

The board **VOTED** unanimously to approve the motion.

## **VI. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:10 PM.

Respectfully Submitted,  
M. Horne

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Never Stop Innovating! We envision a world of exponential possibilities where every child develops the innate knowledge, skills, creativity and character to thrive, lead and succeed in an ever-changing future.