

# Meeting Agenda

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**Date & Time**

**November 9, 2022 @ 6:30 PM - 8PM**

**Location**

**Zoom:**

<https://zoom.us/j/92379460413?pwd=eUFiMXdENklyUjRyTzJhNWVrYVNxUT09>

**Password: 190617**

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## PTO MISSION

Enhance the overall experience for students, staff and families at STEM School Highlands Ranch. Our mission ensures STEM PTO works in partnership with STEM School Highlands Ranch to foster a strong sense of community, provide enhancement activities for students, faculty, staff and families and help increase the educational, social and emotional experience for the members and their families.

## Board Members

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Open Position	Co-President
Jeanie Brevoort	Co-President
Irene Schick	Co- VP Events- 9/30/2023
Cindy Rengers	Co- VP Events
Open Position	Co-Communications
Open Position	Co- Communications
Mike Stone	Co- Treasurer
Open Position	Co- Treasurer
Crystal Wurschmidt	Co- Member at Large
Claire Smith	Co- Member At Large
Heidi Peterson	SAC Liaison
Trisha Andrews	Co- Secretary

## Agenda Items

- Call Meeting to Order- 6:30 PM- 6:35 PM
  - President Read Mission Statement
  - Secretary Roll Call
- Approve Agenda & Minutes 6:35 PM- 6:40 PM VOTE
  - Review and Approve Unapproved minutes (October)
- Secretary:  
Open Positions for 22/23 School Year

- Co- Treasurer, Co-VP Events, Co- Communications (2), Co- Member at Large
  
- Center for Strength 6:40 - 6:50 PM
  - Tammy
  
- Presidents Report: ( Jeanie) 6:55 - 7:05 PM
  - Ways to communicate- Slack- app on phone or browser/ email set up
  - Agenda- me / you /Trisha
  - Bylaws- let's figure this out
  - Storage unit- November 7th
  - Shared spreadsheet
  - STEMGives- LIVE
  - Website- board pictures and short bio
  - Good news form/ COI- review events, hospitality, TAW
  - Teacher grant updates
  
- Sac Liaison: (Heidi) 7:05-7:10PM
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- Co-VP: (Irene) 7:10 - 7:25 PM
  - PTO meet and greet- Nov 7th ([Can discuss how it went](#))
  - Cookie exchange?
  - Pizza Party Winners ([Irene to Update](#))
  - Skate City nights ([Cindy to Share](#))
  
- Co-Communications: (jeanie) 7:25 - 7:35 PM
  - Newsletter
  - PTO FB Page
  - Thank yous
  - Drive line~ STEM Gives
  
- Hospitality Report: 7:35 - 7:45 PM
  - Updates
  
- Treasurer Report: (Mike) 7:45 -7:50 PM
  - Need after prom info
  
- Reports from Admin/Staff 7:50-8:00 PM
  
- Public Comment / Adjournment 8:00-8:10 PM

**\*\*Please visit our PTO Summary Newsletter to see more information with what is happening with PTO on <http://stemk12.org/about-us/parent-teacher-organization-pto/>**