

APPROVED



## STEM School Highlands Ranch

### Minutes

#### Board of Directors Meeting

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**Date and Time**

Tuesday March 7, 2023 at 5:30 PM

**Location**

8920 Barrons Blvd.  
P-TECH Mechatronics Room  
Highlands Ranch, CO 80129

**Directors Present**

C. Gustafson, I. Kalra, K. Reyna, L. Davison, M. Horne, R. Lukez

**Directors Absent**

N. Smith, R. Theret

**Guests Present**

A. Westfall

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**I. Opening Items****A. Record Attendance****B. Call the Meeting to Order**

K. Reyna called a meeting of the board of directors of STEM School Highlands Ranch to order on Tuesday Mar 7, 2023 at 5:36 PM.

**C. Pledge of Allegiance****D. Reciting of the Mission Statement****E. Approve Minutes**

C. Gustafson made a motion to approve the minutes from Board of Directors Meeting on 02-07-23.

R. Lukez seconded the motion.

Corrected the spelling of Ryan's last name.

Additional note: The job requisition will remain open until it is filled, M. Horne has updated the minutes to reflect this.

The board **VOTED** to approve the motion.

#### **F. Approve Minutes**

M. Horne made a motion to approve the minutes from Feb 13 KOSON Chief Innovation Officer - Review Candidates on 02-13-23.

C. Gustafson seconded the motion.

The board **VOTED** to approve the motion.

#### **G. Approve Minutes**

C. Gustafson made a motion to approve the minutes from Board of Directors Special Meeting on 02-21-23.

L. Davison seconded the motion.

R. Lukez abstained as he was not present at the meeting.

The board **VOTED** to approve the motion.

#### **Roll Call**

M. Horne Aye

C. Gustafson Aye

N. Smith Absent

R. Theret Absent

L. Davison Aye

R. Lukez Abstain

K. Reyna Aye

I. Kalra Aye

### **II. KOSON Schools update**

#### **A. CEO Updates**

Monthly STEM Financial Report was shared in the board book and was presented by Dr. Johnson, including Budget vs Actuals, upcoming increases to compensation, the new DCSD Salary Matrix for 2023-24, PERA, paid time off, and capital improvement.

HR Updates- Universal Background checks, March 23rd is fingerprinting day for staff.

### **III. Academic Excellence**

#### **A. STEM School Executive Director update**

22/23 Goals- Presented by L. Kovalesky

Admin Team Goals: Student Engagement and Retention, Increase Staff Morale, Stronger STEM Community

L. Kovalesky shared the actions we have taken to further these goals and steps we are taking in the future.

#### Staffing Updates for 2023-24

Licensed staff intent to return: Only 4 licensed staff members not intending to return.

23/24 contracts: Directors are distributing contracts to licensed staff this week and will distribute to hourly and other working groups after spring break.

Job and Recruiting Fairs- Admin will be attending 3 job fairs this week.

\*Note- on the STEM Career webpage, there are some jobs that are always posted, but this doesn't necessarily mean that we have a vacancy in those positions.

#### School events

Current and recent School events include: DECA & FBLA, Snow Mountain Ranch (5th Gr), TSA, Keystone (6th Gr), Career Discovery (8th Gr.) and parent teacher conferences.

With 10 weeks left in the school year, there is a focus on testing.

Upcoming events include Fine arts night, walk up days for rising 6th and 9th graders, Prom, end of year celebrations across K-12, and graduation.

### **B. Student Government - updates**

A lot of progress with Prom. Venue booked, working on decorations.

Wish Week: Raised over 10K!

Senior Picnic- Booked food truck.

Welcome to HS- Working on planning.

Talent show- Almost 300 people in attendance.

## **IV. Board Updates**

### **A. 2023 Class A Election**

#### 2023 Class A Election

There will be an info meeting over zoom. Currently there are 5 confirmed participants, and 1 other person has expressed interest.

BOD members discussed putting submitted bios in a separate link from the voting link for ease of use. Candidates can submit a google form so that we can track it and view it all in the same place. Photographs can be attached if desired, and bios should be limited to 500 words.

There will be communication to the community that all candidates should submit their bios by April 1, 2023, and a reminder to make sure that all voters have correct email addresses and contact information updated in IC.

The voting window is Monday, April 24th at 8 am - Sunday, April 30, at 5 PM.

### **B.**

### **Interim CEO Contract Amendment 001 Term**

R. Lukez made a motion to extend Dr. Johnson's contract from December 31, 2022 through July 31, 2023.

I. Kalra seconded the motion.

The board **VOTED** to approve the motion.

## **V. KOSON Leadership Search Committee**

### **A. Committee Updates and Next Steps**

Two BOD Members are working with CIO

C. Gustafson made two points for transparency and clarity moving forward: In the selection procedures, the Board Members can participate in any of these stages/phases.

We initially envisioned a streamlined passage of candidates through the hiring process, and now realize that we may have parallel sets of candidates going through the process. This is a result of leaving the requisition open until the role has been filled.

## **VI. Executive Session**

### **A. Convene to Executive Session**

K. Reyna made a motion to move to executive session pursuant to: The Board may vote to recess into executive session pursuant to CRS 24-6-402 (3.5); (4)(i) (II) and (III): Discuss further contract negotiations for CIO finalist Victoria Stone. The Board may instruct personnel and representatives to begin contract negotiations with a candidate in executive session.

R. Lukez seconded the motion.

6:51pm

The board **VOTED** unanimously to approve the motion.

Executive session from 6:51pm - 8:22pm.

Return to Public session at 8:23pm.

## **VII. Closing Items**

### **A. Adjourn Meeting**

C. Gustafson made a motion to Adjourn public session.

L. Davison seconded the motion.

8:24pm

The board **VOTED** to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:24 PM.

Respectfully Submitted,  
M. Horne

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Never Stop Innovating! We envision a world of exponential possibilities where every child develops the innate knowledge, skills, creativity and character to thrive, lead and succeed in an ever-changing future.