



STEM School Highlands Ranch

Annual Board Training

Working Session

Date and Time

Friday June 9, 2023 at 8:00 AM MDT

Location

8920 Barrons Blvd.
P-Tech Mechatronics Room
Highland Ranch, CO 80129

Agenda

	Purpose	Presenter	Time
I. Opening Items			8:00 AM
A. Welcome and Director's Oath			30 m
	Directors to take Oath, administered and witnessed by Notary Public.		
B. Record Attendance			
C. Call the Meeting to Order			
II. Board Training			8:30 AM
A. Bylaws, Conflict of Interest, Oath - 8:30	FYI	Carla Gustafson	15 m

	Purpose	Presenter	Time
<p>Carla Gustafson will provide a presentation on Board Bylaws, Conflict of Interest Policy, and new requirement for director oaths. Kelly Reyna and Carla Gustafson will administer oath to directors.</p>			

B.	Governance, Roles and Responsibilities - 9:00	FYI	Gina Fafard	120 m
<p>Gina Fafard, Senior Governance Coach with Board on Track, will provide presentation and training on Board governance, Board and Administration Roles and Responsibilities.</p>				

C.	Break and Lunch - 11:00	FYI	Carla Gustafson	30 m
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D.	Legal Overview - 11:30	FYI	Barry Arrington	30 m
<p>Barry Arrington, STEM Legal Counsel, will provide presentation and training on Colorado Open Meetings and Open Records Laws</p>				

E.	Nondiscrimination Training for Charter School Boards - 12:00	FYI	Carla Gustafson	30 m
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Board will review presentation slides or watch video provided by Colorado Department of Education for required Nondiscrimination Training. The slides and video are available from Colorado League of Charter Schools.

<https://coloradoleague.org/page/boardtraining>

III.	Closing Items			12:15 PM
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A.	Closeout and Next Steps - 12:30	FYI	Carla Gustafson	30 m
<p>Upcoming Priorities and Actions for the Board</p>				

- Complete Board Assessment - Board on Track
- Policy Doc Updates
- Upcoming Charter Contract Renewal

B.	Adjourn Meeting			
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