



STEM School SAC Meeting Minutes May 2023

Meeting Date: May 16, 2023

Meeting Location: 8920 Barrons Blvd - Mechatronics Lab

Time: 5:45pm - 7:15pm

Meeting Logistics

Call to Order: 5:45pm

Present:

- D.J. Steines, Vice Chair, Parent Rep
- Ishmeet Kalra, Recorder, Parent Rep
- Ronalea Alleman, Communications Chair, Parent Rep
- Liz Berstch, Parent Rep
- Audie Rubin Parent Rep
- Andrew Mauger, Parent Rep
- Maria Pirvulescu, Parent Rep
- LynAnn Kovalesky, Executive Director
STEM School Highlands Ranch
- Dr. Karen Johnson, Interim CEO KOSON
Schools

Absent:

- Jason O'Rourke, Chair
- Stephanie Ramirez, Parent Rep (online)
- Samantha Ackley, Elementary Teacher Rep
- Kelsey Farnan, Secondary Teacher Rep
- Tatyana Akhmetova, Parent Rep
- Heidi Peterson, PTO Representative
- Tula Zeng, Parent Rep
- Andrea Day, Parent Rep

Quorum Met: No, there were no votes during this meeting. Discussion around quorum; will discuss further in during working session and August meeting

Guests: Kimberly Lander (online), Ishrag Khababa, Morry Jackson, Mary Busam, Susan Miller

Pledge of Allegiance and reciting of the Mission Statement

April 2023 Minutes will be corrected and sent through email for a vote since quorum wasn't established today

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Director Report:

LynAnn Kovalesky, Executive Director STEM School Highlands Ranch

- Middle school and High School honors night to honor student achievements
- More events to honor students and create continuous sense of community
- Summer planning
 - Bullying policy/procedures
 - Volunteer protocols
 - Translation services
 - Plagiarism policy/procedures
 - Cell Phone usage
- Training on conducting investigations
- Schoolwide Events Calendar
- Professional Development Planning
- Planning for ACCESS Periods
- Hiring
- Student advisory will send survey data
- Staff survey will be sent out Monday
- Staff turnover this year is 14% (previously 2021-33%, 2020-30%), HUGE gains and hope to continue working on staff retention next year
- Support initiatives for increased pay
- Engage in community conversations
- Keep SAC strong!
- Discussion around teacher salaries, this year STEM teachers got 8-9% increase to match with DCSD.
- Engineering department, ASL teacher, counseling, math: all fully staffed. Also hired 0.5 PE/Athletic Director to support MS Sports and CHSAA program
- Discussion around capital improvements, Evolv processes and expectations, and driveline challenges at the beginning of next year

New Business:

- Discussion around membership for next year. D.J. and Ronalea will come back for a second term. Need to touch base with Jason. Everyone else will begin 2nd year of their first term.
- K-12 Art show was fantastic; really highlights arts programs within STEM

Standing Reports:

- **UIP:** UIP data in August, now due in September, will work through summer to start organizing data
- **Parent Survey:** No parent survey results, extended deadline due to low response rate
- **Student Survey:** Led by Student Advisory Group, will get data during summer because of student commitments towards end of the year
- **Communications:** Membership; need to discuss changing bylaws to specifically define quorum
- **Teacher Report:**
 - Elementary: LynAnn presenting for Ms. Ackley
 - lots going on, field trips, revolutionary war enactment next week, field day, over the summer, teachers will be purging/cleaning up classroom



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- **DAC Report**
 - The DAC meeting was emotionally charged. Frustrations around feedback and policy revisions.
- **PTO Report:** LynAnn presenting for Heidi
 - Elementary movie night was not well attended because of weather
 - Skate City was a hit event
 - Teacher Appreciation was a success
- **DEI Report**
 - DEI training was well received and will revisit more communication
 - Will incorporate DEI in ACCESS
- **Community Report**
 - Still a vacancy on SAC
- **BOD Report**
 - CIO contract executed, Matt Cartier starts 7/1

Working session in mid-July to organize SAC for next school year

Open Forum: Discussion about weather issues and how the traffic will flow with Evolv at entrances and challenges around crowd control

Adjournment: 7:15pm

Working session in July TBD