

November Meeting Agenda



Date & Time

Wednesday the 8th @ 6:30 PM - 8PM

Location

Zoom:

<https://zoom.us/j/92379460413?pwd=eUFiMXdENklyUjRyTzJhNWVrYVNxUT09>

Password: 190617

PTO MISSION

Enhance the overall experience for students, staff and families at STEM School Highlands Ranch. Our mission ensures STEM PTO works in partnership with STEM School Highlands Ranch to foster a strong sense of community, provide enhancement activities for students, faculty, staff and families and help increase the educational, social and emotional experience for the members and their families.

Board Members

Irene Shick	Co-President: P
Open Position	Co-President
Allison Everson	Co- VP Events: P
Open Position	Co- VP Events
Jeanie Brevoort	Co-Communications: P
Joanna Wert	Co- Communications:
Virginia Wang	Co- Treasurer: P
Valorie Walters	Co- Treasurer : P
Crystal Adams	Co- Member at Large: P
Claire Smith	Co- Member At Large:t
Open Position	SAC Liaison
Stacey Pare	Co- Secretary: P
Kristin Arabally	Co-Secretary: P

Agenda Items

- Call Meeting to Order-
- President Read Mission Statement
- Secretary Roll Call

6:30 PM- 6:35 PM

Teacher Grant Request Portion!

6:35-7:15 PM

- Jackie Viren - ~~Robotics Drones~~ - \$644.97:
 - Can tie into aerospace engineering, robotics, new potentials
- Andrew Gomez - ~~Concert Band - drum stands~~ - \$2600
 - Seeking drums that come with stands for small ensembles, cost-effective, high quality
- Lisa Clay - ~~MS SEL Book Club~~
 - Middle School counselors books, pizza party and incentives
- Shelly Wesley - ~~Cameras for yearbook~~ - \$1490.70
- Jessica Manzanares - ~~Soccer goals~~ - \$300.00
- Jessica Manzanares - ~~Driveline items~~ - \$1819.30
- Shoni Devitt - ~~MS Art (paint)~~ - \$152.98

Secretary: (Kristin and Stacey) _____ 7:15-7:20 PM

- Approve Agenda & Review/Approve Unapproved minutes (October) VOTE
- Open Positions for 23/24 School Year: President, Events (1), SAC Liaison

Presidents Report: (Irene) _____ 7:20 -7:25 PM

- STEM Gives - It's Up to Bat! Link is now live. Driveline Turkeys - 13th and 14th!
- <https://linktr.ee/stempto> : use for any type of recruiting, fundraising, and promotion of PTO
- Website updates sent to Nicole: New Member Bio's and historical meeting minutes to Nicole

Co-VP Events: (Allison) _____ 7:25-7:30 PM _____

- November Skate Night: Thursday, 11/16 5-7 teachers skate free! But still count as total number of skaters for kick back! bring your badge!
Cookie Exchange: 12/21 at 4-6:30: teachers and staff are free
- Cookie Exchange 12/21: 4-6:30

Co-Communications: (Jeanie and Joanna)

7:30-7:40 PM

- Can we vote to pay for canva for PTO?
- Please send us pictures of events (social media, weekly newsletter)
- Let us know when events/hospitality are happening so we can build a calendar
- STEM Gives (Jeanie): One main fundraising event. Goal of \$30,000!: November 13-January 17th:
 - Drive line in November (Turkey costume) - volunteer?
 - Fun incentives if we achieve goals
 - Thermometer at each entrance to increase excitement (volunteer artist?)

Tax deductible, corporate matching

Hospitality Report: (Crystal and Claire) 7:40-7:45 PM

- We will restock staff restrooms
- Helped with the Staff Appreciation meal Wednesday, November 8th
- Help Kelly with staff appreciation meal in December
- Staff breakfast for PD day, November 3rd, thank you to Jeanie

Treasurer Report: (Virginia and Valorie) 7:45-7:50 PM

- Welcome Valorie!
- Pay Voucher – quick refresh. Please, do not ever pay with a gift card (reimbursement will be denied). If possible, scan in one scan, in PDF form. If you have more than 4 receipts, let Virginia know, and she can attach a worksheet. Takes approximately 1 week.
- Douglas County foundation has pay voucher on website. Virginia will email to the team also.
- Vote on new Budget: reduced budget this year, to help account for prior over spending. Hoping to build a reserve, and be a little more conservative this year.
- ~~Teacher grants: budget 12,000\$: proposing 1st fall cycle go more than half. Would propose new amount for the Spring.~~

Public Comment / Adjournment of public session

****Please visit our PTO Summary Newsletter to see more information with what is happening with PTO on <http://stemk12.org/about-us/parent-teacher-organization-pto/>**