



## STEM School SAC Meeting Minutes and Action Items



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<b>Date:</b> October 19, 2016	<b>Meeting Chair:</b> R.Borchert/K.Weiffenbach	<b>Location:</b> STEM School Elem Library
	<b>Recorder:</b> L.Kingman	<b>Time:</b> 6-8:00p

### Attendees

Committee members	Role	Present	Role	Present	
Renee Borchert	Co-chair*	Y	Lynne Paris	PTS Rep (STEP)*	N
Karyn Weiffenbach	Co-chair*	Y	Cindy Fiechtner	DAC Liaison	Y
Jeannie Kerr	Vice-chair*	N	Alicia Turner	DAC Liaison	Y
Karen Johnson	Elem Principal*	Y	Carol Hester	Community Rep*	N
Denise Gliwa	STEM Chief Communications Officer	Y	Owen Cegielski	STEM Teacher	Y
Lori Kingman	Recorder/Elem Rep*	Y	Edward Spencer, Becky Geringer, Kelly Reyna, Lauren Pickett, Michelle Marquez, Nicole Churchill	STEM Parents	Y

\*Voting member

### Acronyms

DCSD BOE = Douglas County School District Board of Education

BOD: STEM Board of Directors

DAC: District Accountability Committee: <https://www.dcsdk12.org/district-accountability-committee>

CDE: Colorado Dept of Education

**Agenda, Action Items, and Meeting Notes**

	Agenda Item	Topic Member	Minutes: Topic Summary	Questions & Action Items	Action Item Origination Date	Date Due	Moved to Closed or Backlog doc
1	Welcome / Introductions / Celebrations	R.Borchert	Introductions were made around the table. Meeting was attended by SAC, Karen Johnson, Denise Gliwa, Owen Cegielski and 6 parents in attendance.				
2	September meeting minutes approved by SAC	L. Kingman	Lori confirmed September meeting minutes were approved.				
3	Guest Speaker	Chief Communications Officer: Denise Gliwa	<p>Denise Gliwa: Chief Communications Officer for STEM (currently works 2 days a week at STEM)</p> <ul style="list-style-type: none"> <li>a. Website admittedly needs to be completely rewritten and is currently being rebranded which is why the revamping is on hold.</li> <li>b. Denise has joined the STEM Parents Group</li> <li>c. Needs a parent to help with getting pictures of kids at school events where we could make it easier to help track which kids are permitted to have their photographs taken</li> <li>d. Website is first project, Parent Portal would be second project</li> <li>e. Reformatted Constant Contact.</li> <li>f. Using Sector Brands consulting to rebrand STEM (Past clients include Metro State, Anschutz). Rebranding project runs from Sept. 2016 through Spring 2017 and involves: <ul style="list-style-type: none"> <li>i. Surveying parents, students, board members, teachers, admin and community members. Denise worked the</li> </ul> </li> </ul>				

			<p>participant list for 30 hours. Will also be doing 1:1 interviews with politicians, businesspeople, etc.</p> <p>ii. Question from parent: how is rebranding part of the STEM strategy? Rebranding would help provide an overarching brand for STEM that would be extensible to the MARS project (made up of innovative teachers at STEM) which is looking to replicate our STEM model in Sterling Ranch, and even New Mexico. Includes doing a remote online model that could be broadcast to rural areas of Colorado.</p> <p>iii. Final presentations will be in February. Parent suggestion to have Denise speak to STEP. STEP seems to be waiting for Branding to complete before they do electronic billboards.</p> <p>iv. Denise requested some knowledge sharing with her and the MARS team.</p> <p>v. Parent concerned that we will try to be all things to all people. As we grow, we may lose the STEM focus.</p>				
4	Follow ups and previous action items	L. Kingman	<ol style="list-style-type: none"> <li>1. Renee was able to get a Life scout from a local Boy Scout Troop to take on the flagpole set up for STEM. Robert H., Facilities manager, will be STEM point of contact. The Boy Scout will contact Robert H.</li> <li>2. Driveline Committee meetings underway (folks have gone to Ben Frankin Academy to observe). Committee is closed for membership.</li> <li>3. Karen J met with Erin Kane today (she will visit STEM in the next few months).</li> <li>4. Cindy will probably find out who charter representative is on DAC by next week at the DAC forum.</li> <li>5. Rudy Lutz is the STEM rep on DC Long Range Planning Committee.</li> <li>6. Karen has followed up with Cody on left-turners. Officer has been assigned.</li> <li>7. BOD meeting minutes will be published on website.</li> <li>8. Pledge of Allegiance – email has been sent to staff that it is a state law and that we need to do that. Update: High school students are announcing the pledge every day at 10:00.</li> </ol>				

5	Principal's Report	K. Johnson	<p><u>Elementary update:</u></p> <ul style="list-style-type: none"> <li>· Hired a new FTE Special Education staff member (Geoff Cotton).</li> <li>· New speech pathologist</li> <li>· Student Council for Elementary selected. Planning a spirit week. Halloween parade.</li> <li>· New cafeteria tables.</li> <li>· Kindies are coding using program called Osmos (syncs with iPad).</li> <li>· 2<sup>nd</sup> graders are doing WeDo lego robotics.</li> <li>· Science and Engineering Family Night on 10/22. Planning committee underway.</li> <li>· Starting the Invention Club on STEM Academy. 8-week sessions. Broken into groups of grades.</li> <li>· Starting a drama club, KidStage.</li> <li>· Trying to get the library going – currently 35 volunteers. Meeting set for 11/10.</li> </ul> <p><u>MS update:</u></p> <ul style="list-style-type: none"> <li>· NHD (National History Day)</li> <li>· 6<sup>th</sup> grade PBL on plate tectonics</li> <li>· Today was Unity Day (national day)</li> <li>· Under the Sea Dance (10/22)</li> <li>· New 8<sup>th</sup> and 9<sup>th</sup> grade counselor</li> </ul> <p><u>HS update:</u></p> <ul style="list-style-type: none"> <li>· Working on lettering for Robotics and TSA</li> <li>· Seniors working on college applications. Working with Naomi Ewing.</li> <li>· Parent feedback on video newsletter: They would like bullet points for contents – especially dates. Video newsletter can still continue.</li> </ul>				
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			<ul style="list-style-type: none"> <li>· Staff update: Working on developing character – be respectful, kind, increase awareness of academic rigor – an environment where it’s OK to fail. Training to have GRIT.</li> <li>· Homework assignments: staff is expected to get a grade back to student in 48 hours for everyday homework assignments. ETA for responding to emails is also 48 hours.</li> </ul>				
6	BOD Report	K. Weiffenbach , R. Borchert	<ul style="list-style-type: none"> <li>a. Clubs and teams moving under the Academy</li> <li>b. Has to be under the school umbrella to letter</li> <li>c. Distance learning program to connect STEM classrooms with rural classrooms – San Luis valley). Submitting proposal to Nathan Yip foundation provides part of the teacher funding and the technology. STEM provides the teacher.</li> <li>d. Looking for two parent members to join the BOD but need to confirm how it will work (will it be an application vs. an election)</li> <li>e. Bernstein (the starter of Sphero) will be visiting STEM. MARS is working with him to create internships for our MS and HS students. Graduating class will ask him to be their keynote speaker.</li> <li>f. Noel Ginsberg, Ben Harris will be visiting.</li> <li>g. New board member (from United Launch Alliance).</li> <li>h. D1 Sports presented 3 proposals - could use their facility as our fieldhouse. D1 will be doing business as Panaroma after November.</li> <li>i. Major facilities improvements (Robert H.)</li> <li>j. 120 students currently enrolled in college courses</li> <li>k. College readiness: 81% are ready by 10<sup>th</sup> grade.</li> </ul>				
7	Project Updates	K. Johnson	<p>1. Project Updates:</p> <ul style="list-style-type: none"> <li>a. UIP – focus is on using previous year’s data to help students from minority groups. We are mandated to have a UIP by the state of Colorado. CDE has recently changed the process for UIPs. Now need to do UIPs every 2 years.</li> </ul>				

			<p>Districts can decide if they want to do a UIP every year or every 2 years.</p> <p>b. Playground Plans – The design company did not submit our plan to the state in a timely fashion. We have received permits and it went for bidding last week. January / February timeframe for playground and equipment still applies for K-1. 2<sup>nd</sup> – 5<sup>th</sup> grade playground will probably be during summer since the construction of it would disrupt the driveline. Will have bins of balls for each grade. Looking for volunteers to have a workbench / play table.</p> <p>c. Traffic Management Plan – Shuttle is on hold for a little while. Looking at funding. For K-1 only, we may have them pull up to the fenced area and will have a double lane area.</p> <p>d. Survey results – Most of the responses for how to improve were around homework. Too much homework as “busy work.” Staff will be sent reminders that homework should not be given over the break.</p> <p>Parent question: How did things go on Virtual Day? Staff said it went well.</p>				
8	Close		Next SAC meeting: November 16., 2016				