



STEM School SAC Meeting Minutes and Action Items



Date: November 16, 2016	Meeting Chair: R.Borchert/K.Weiffenbach	Location: STEM School Elem Library
	Recorder: L.Kingman	Time: 6-8:00p

Attendees

Committee members	Role	Present	Role	Present	
Renee Borchert	Co-chair*	Y	Lynne Paris	PTS Rep (STEP)*	Y
Karyn Weiffenbach	Co-chair*	Y	Cindy Fiechtner	DAC Liaison	Y
Jeannie Kerr	Vice-chair*	Y	Alicia Turner	DAC Liaison	Y
Karen Johnson	Elem Principal*	Y	Carol Hester	Community Rep*	N
Rudy Lutz	STEM Board Member and DCSD Long Range Planning Committee Member	Y	Katelyn Rooney Lauren Hutton	STEM Teacher	Y
Lori Kingman	Recorder/Elem Rep	Y		STEM Parents	Y

*Voting member

Acronyms

DCSD BOE = Douglas County School District Board of Education

BOD: STEM Board of Directors

DAC: District Accountability Committee: <https://www.dcsdk12.org/district-accountability-committee>

CDE: Colorado Dept of Education

Agenda, Action Items, and Meeting Notes

	Agenda Item	Topic Member	Minutes: Topic Summary	Questions & Action Items	Action Item Origination Date	Date Due	Moved to Closed or Backlog doc
1	Welcome / Introductions / Celebrations	R.Borchert	Introductions were made around the table. Meeting was attended by SAC, Karen Johnson, Rudy Lutz, Katelyn Rooney, Lauren Hutton and several parents in attendance.				
2	October meeting minutes approved by SAC	L. Kingman	Lori confirmed October meeting minutes were approved.				
3	Guest Speaker: Rudy Lutz	STEM Board Member and DCSD Long Range Planning Committee Member	<p>Rudy Lutz (STEM Board Member & DCSD Long Range Planning Committee Member)</p> <ul style="list-style-type: none"> • Master Capital Plan – Douglas County has the best written MCP. Responsible for IT and transportation. Since 2006, the district has been cutting back on transportation budget. Shortage of busses and bus drivers. • District roughly budgets \$15M to build a new elementary school. \$60M to build a new HS. Assumes land cost is \$0. IT budget is the third largest piece of \$304M to \$365M 2016-2021 capital needs coming in at \$48M. \$412M in new building construction in 6-10 years. Average age of schools is 19 years. There are currently \$52M in outstanding Tier 1 investments that are not funded. Currently charters represent 15% of the schools in the County. Highlands Ranch is aging out. Projected enrollment in 2020-2021 is 78K. • How are schools funded? <ul style="list-style-type: none"> ○ Operating Needs (classroom instruction materials, teacher and staff salaries, admin costs, operation and maintenance costs, utility costs, transportation staff) funded by General Fund which consists mainly of: <ul style="list-style-type: none"> ○ State general fund (61%) 				

			<ul style="list-style-type: none"> ○ Local property tax (31%) & Mill Levy ○ Local vehicle fees (4%) ○ Other (4%) ● Capital Needs (new construction, capital facility reinvestment – i.e. Replace equipment, roofs, doors, security systems, add/replace transportation vehicles, IT equipment) funded by Bond Fund: <ul style="list-style-type: none"> ○ Loan similar to mortgage (25 – 30 years) ○ New facilities serve as collateral ○ Payments from local Mil Levy (100%) ○ Last bond passed in 2006 ○ No bond funds left in 2016-2017 <p>Question: wasn't marijuana revenue going to help fund education (BEST fund)? Yes, some funding has gone to San Luis valley.</p> <p>Committee meets first Wednesday of each month</p>				
4	Principal's Report	Dr. Karen Johnson	<p>i. Elementary</p> <ul style="list-style-type: none"> ● Permits in place for K-1 playground. Went out for RFP – 4 companies. 4 – 5 week build. February ETC. ● Library volunteer meeting held last week. 50 parents that expressed interest. 3 committees: 1. Design 2. Acquisition / Fundraising (\$5K budget) 3. Circulation. Suggestion from SAC member on furniture donations: American Furniture Warehouse. Next overall library meeting in January. ● Open Enrollment: Families can choose to go back to their home school in January. Intent to Enroll – to date, there have been only 10 families that are not returning. Dec. 1st they will be filling their spots for next Fall. No lottery. Last Fall's waitlist will be first priority. Total on waitlist K-12 is 1,200. ● Elementary Expansion is targeted to have 4 classes per grade next year. Cody, Karen and 				

			<p>Leanne are meeting with time scheduling expert at K-12 schedule for next year. HS concurrent enrollment could alleviate space concerns. Anticipate will go to 1,850 and currently at 1,600.</p> <p>ii. Middle School</p> <ul style="list-style-type: none"> • Kansas City field trip and Seacamp field trip underway. Keystone field trip coming up in December <p>iii. High School</p> <ul style="list-style-type: none"> • STEM HS Showcase 11/16. Question around enrollment goal in HS – 500-600 total HS enrollment. • CareerWise program (internship program) • Basketball season underway • Anticipating 500-600 HS students next year 			
5	Staff Report	Katelyn Rooney, Lauren Hutton	<p>i. MS Staff Report: Staff training & professional development, CPR training</p> <p>ii. Drama has 2 performances underway (Amber is the parent volunteer who is directing). Performance is 11/30 at 5 pm at Southridge Rec Center's Auditorium. Please purchase tickets through Katelyn Rooney – needs help with publicity and getting more ticket sales. Katelyn will send poster to Renee and Lori to put up at local Starbucks.</p> <p>iii. Elem Staff report: Halloween party and parade was a success. 8th graders helped set up games. Kinders are doing coding with Ozmos. In 4th grade, working with Cubelets & biomimicry and coding with robots. 2nd grade working with Spheros. 4th grade field trip coming up. 5th grade is doing Snow Mountain Ranch field trip again for January. They aligned STEM skills to each grade (draft form).</p> <p>iv. No HS staff report tonight</p>			
6	STEP Report	Lynne Paris	<p>i. 11/9 meeting – Billboards purchase still TBD dependant on branding. Lynne will confirm why they are dependant on branding if billboards are electronic. Denise Gliwa spoke to STEP. Restaurant nights: Panera, Freddy;s. Question on</p>	Follow up: Lynne will confirm why they are dependant on branding if billboards are electronic.		

			<p>how well the restaurant nights have been going. Skate City turnout was good (50 kids). Checkwriting campaign will be soon – main fundraiser. Discussion around how to encourage fundraising participation in and outside the STEM community. Ex: % of faculty/staff have invested in STEM, BOD will match x% if parents/families contribute x%. STEM Branding Survey sent out by Denise Gliwa (need to turn in by 12/9). Responses will be closely looked at. Karen J to put a reminder about the branding survey in the next STEM newsletter.</p>	<p>Follow up: Karen J to put a reminder about the branding survey in the next STEM newsletter.</p>			
7	DAC Report	Alicia Turner, Cindy Fiechtner	<p>i. 11/8 DAC meeting – reviewed budget, principal roundtable, board advisory committee, state improvement plans, crisis communication tips for parents, distracted driving statistics, new DAC members. Interim board member due to one of board members resigning. School security – question: Have our staff been trained on active shooter? Per Karen, staff has been trained online. Next meeting in Dec (Cindy will cover as Alicia will be out of pocket).</p>				
	Community Report	Carol Hester	<p>i. No update from Carol. Potential need for new community rep. Alicia will follow up with Carol.</p>				
	Discussion on Role of SAC	Round Table	<p>Role of SAC is advisory board. Can SAC have goals? Role is to be conduit of information from parents to BOD and vice versa. Helps BOD get an idea of what is happening in the parent community.</p>				
	BOD Report	Karyn Weiffenbach, Renee Borchert	<p>i. Erin Kane visited STEM. Board is refining the class A application for parents to be on board. Will send out that process to all parents in January. 20 hour a month commitment. Shuttle to RTD is on hold due to demand not as high as anticipated. D1 negotiations still ongoing. K-1 playground ETC is 2/28. 2017-2018 academic calendar will be posted soon. We are currently above average in terms of flexibility of snow days. 12/6 next board meeting. New sidewalk near easement by Kummer Financial. 2017 graduating class is 69. Inventor of Sphero & BB-8 will be keynote speaker.</p>				

	Project Updates	Dr. Karen Johnson	<p>i. Finalize UIP - Dr. Johnson β Douglas County has not yet informed us if we are moving forward or if we will be on the 2 year plan. Alicia requested Karen J if we can get an emailed copy. Karen J will ask Dr. Eucker if that can be sent.</p> <p>ii. SIP Central – Renee β School Improvement Plan. Waiting for CDE to move forward. Advanced Ed Question from Alicia – when are we up for accreditation review? Karen J will ask Dr. Eucker.</p> <p>iii. Per Karyn W., info on school accountability, UIPs can be found at: CDE.state.co.us\schoolview.</p>	<p>Follow up: Alicia requested Karen J if we can get an emailed copy. Karen J will ask Dr. Eucker if that can be sent.</p> <p>Follow up: Advanced Ed Question from Alicia – when are we up for accreditation review? Karen J will ask Dr. Eucker.</p>			
8	Close		Next SAC meeting: January 18, 2016				