

Date: October 18, 2017	Meeting Chair: R.Borchert/K.Weiffenbach	Location: STEM School Elem Cafeteria
	Recorder: L. Kingman	Time: 6-8:00p

Attendees

Committee members	Role	Present		Role	Present
Renee Borchert	Co-chair	Y	Thomas Wendling	STEM BOD Member	Y
Karyn Weiffenbach	Co-chair*	Y	Ed Spencer	STEM SAC Member	N
Jeannie Kerr	Vice-chair	Y	Lauren Pickett	STEM SAC Member	Y
Dr. Karen Johnson	STEM Elem Principal	Y	Becky McCreary	STEM SAC Member	Y
Lori Kingman	Recorder/Elem Rep	Y	Maura Ridder	STEM MS Faculty Rep	Y
Lynne Paris	PTS Rep on SAC & STEP President	Y	Deborah Marshall	STEM Elem Faculty Rep	Y
Susan Montgomery	PTS Rep (STEP)	Y	Liz Dougan	STEM Staff Rep	
TBD	Community Rep	N		STEM Parents / STEP members	Y

Acronyms

DCSD BOE = Douglas County School District Board of Education
 BOD: STEM Board of Directors
 DAC: District Accountability Committee: <https://www.dcsdk12.org/district-accountability-committee>
 CDE: Colorado Dept of Education
 ES: Elementary School
 MS: Middle School
 HS: High School
 PBL: Problem Based Learning

Agenda, Action Items, and Meeting Notes

	Agenda Item	Topic Member	Minutes: Topic Summary	Questions & Action Items	Resolved
1	Welcome / Introductions / Celebrations	Renee Borchert, STEM SAC Co-Chair	Introductions were made around the table. Meeting was a joint SAC & STEP meeting attended by SAC, STEP, STEM faculty & admin, STEM BOD member, and STEM parents.		
2	September meeting minutes	Lori Kingman, STEM SAC Recorder	Lori confirmed the September meeting minutes were approved.		

	approved by the SAC				
3	Principal Report	Karen Johnson	<p>Elementary School: Parent teacher conferences went well. Visit to Anderson Farms field trip. Stauton field trip for 3rd grade – hike & studied ecosystems. 4th grade field trip to Manitou Springs. For Elem, field trips almost every week as part of curriculum (not optional). Deb Marshall recognized by Colorado Association of G&T with award for her leadership role Collaborating with specials teachers to join in their unit (Ex: partnering with Mr. Paul on how to create sound waves and create their own instrument). Integrated unit not stand-alone specials. Elem is also doing writing to Veterans day Info night for Snow Mountain Ranch field trip (January field trip). Elem is partnering with 8th grade on Halloween Halloween costumes allowed to be worn to school – just no masks</p> <p>Middle School: Science department – 6th grade science exhibition 11/7 & 8 Veterans will come in and speak to social studies (if anyone knows veterans, let Maura Ridder)</p>		

		<p>Student Government – Sprit Week successful, Movie Night had good attendance, 60’s Dance 11/4 (need volunteers) Gaga Ball tournament 12/1 Clean up Crew campaign – trying to eliminate trash talk in the hallway Social Media accounts Clothing Drive – 2 weeks in Nov. Charity will accept gently used jeans, pants, coats, shoes, new socks & underwear Allies in Diversity – Dress up in your passions day, Anti-Bullying Day coming up Will be doing video announcements</p> <p>High School: High School Showcase 11/1 (8K invites sent to Douglas County families) 8th grade shadow day – meant to address attrition of 8th graders</p> <p>Trunk or Treat – 10/27</p> <p>SYNK – Classroom of the Future is set up. 360 video chat in real time with global audience. For use by the teachers if it enhances their lessons.</p> <p>Senior Capstone project – plan to present to the BOD and will be for graduation.</p> <p>PSAT/NMSQT week of 10/27</p>		
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			Ms. Ramone – Applying Agile / Scrum to student teams to improve productivity effectiveness		
4	STEP Update	Lynne Paris, STEP	<p>Reviewing bylaws updated Douglas Educational Foundation Focusing on 4 areas:</p> <ol style="list-style-type: none"> 1. Volunteers (200 volunteers in network), Kalissa Braga is volunteer coordinator 2. Fundraising – grant writing for funding elem school garden. Working with Robert Hofstra on wish list. Another effort to change lighting to LED. External lighting for parking lot. Patio areas for MS & HS. Need for common areas to have PA system for announcements (b/c PA's are driven by phone system can't hear it in the hallway). Delay on large playground – didn't get approval from County – will revisit in a couple of months. Per Tom, playground is having an easement issue (possibly). STEM shares easement with financial consulting company next door. Amazon Smile. American Furniture Wearhouse. Partnering with French Honor Society. STEM Gives - \$55K, 24% participation of parent community (Parent feedback: may focus more on participation progress next year and the tie to grant writing, need to 		

			<p>communicate fundraising goals & updates to the broader school community). Colorado Gives Day – will be pushing for extended family relatives and other community members to donate to STEM. In Spring, they want to have a technology showcase – Best of STEM student projects / teams. Silent and live auction.</p> <p>3. Communications</p> <p>4. Community Building – Kelley Marie Paulson is chair. Goal is to have parents come together. Parent Night Outs, Dad Night Outs, Continuing Education, Get Ready for School Socials (incoming 8th graders can chat with freshman, similar for Elem), continuing with restaurant nights, Member at Large coffees, Skate City (4 events – STEM gets some \$), Candy Bar Bingo, Mom & Me Battlezone for each school, trying to have parents in same zip code to meet. Will donate candy to U.S. troops, collect candy for needy children at needy schools.</p> <p>Next STEP meeting is 11/8 – will be streamed live on Facebook Live.</p>		
5	BOD Update		BOD did not meet this past Wednesday.		
6	DAC Forum Update	Jeannie Kerr,	DAC Forum details – 10/26		

		STEM SAC Vice Chair			
7	Project updates	Dr. Karen Johnson, Elementary School Principal	<p>UIP update from Karen – very brief summary</p> <p>Field Update – provided in the above updates</p> <p>Parent Survey –</p> <ul style="list-style-type: none"> - 131 Elem Responses. Example one of improvements taken by school based on survey result: More ES teachers sending out weekly newsletters to improve communication. - 131 MS Responses. Example of one improvement based on results: Tutorial on how to use Canvas helped. - 76 HS Responses. Example of one improvement based on results: looking into what classes are having excessive homework for. Parent suggestion is to mention opportunity to participate Parent Survey in a STEM newsletter. <p>Principal Coffees will be discontinued due to sparse attendance. Parent suggestion: Should continue the coffees but have a topic / agenda followed by Q&A.</p> <p>Topic of communication to the parent community: Parent feedback: so many</p>		

			communication mediums, still a challenge to get info to all parents.		
8	Open Forum (Questions / Comments)	Parents in attendance	<ul style="list-style-type: none"> • Carline violations are still occurring – the SRO says he will give tickets, but improvement isn't being seen. • Hard to get a chance to meet teachers and other parents since we can't park during carline.<-- Can park in the south lot if you need to stop and go in to the school. • Lots of continuing concerns around lots of students walking down Barrons. Sidewalk will be built on the opposite of Barron's as well. 		
9	Next SAC Meeting		<p>SAC will be featuring guest speakers from the counseling staff since they were not able to attend tonight's meeting due to illness.</p> <p>Date: Nov 15, 2017 6-8pm Location: Elem Cafeteria</p>		